

**Association of Teachers of Maternal and Child Health (ATMCH)
Business Meeting Minutes**

Meeting date: Sunday March 3, 2002
Time: 10:00 a.m. – noon
Location: *Salon K*
Crystal Gateway Marriott
1700 Jefferson Davis Highway
Arlington, VA
Chair: Arden Handler
Staff: Sandra Maldague
Kalpana Ramiah

I. **Welcome** (Handler)

II. **Secretary's report and approval of minutes** (Perrin)

Minutes were approved and seconded.

III. **Approval of agenda** (Handler)

Agenda was approved and seconded.

IV. **Treasurer's report** (D. Petersen)

Treasurer's report was approved and seconded.

V. **Review Proposed By-Laws Changes to Add Members-at-Large** (Buekens/Handler)

The following are the proposed changes to the by-laws to reflect the addition of two members-at-large and the removal of the policy committee as a standing committee.

Article IV.

Officers

- The officers are: President, President-Elect, Secretary, Treasurer, and two Members-at-large.
- The President serves not more than one term of two years. The President-Elect serves for two years and assumes the office of President for the next two years. The Secretary serves for two years. The Treasurer serves for two years. The terms of the Secretary and the Treasurer do not overlap. ADD [The Members-at-large serve for two years and are elected on the same cycle as the Treasurer.]
- The two Members-at-large conduct duties related to special projects authorized by the membership.

Article VI.
Committees

- There are 3 standing committees: Education, Research and Membership

These were presented to the Business meeting.

VI. Committee reports

A. Nominations (Buekens)

1. Lacey Award winner

The winner of the Lacey Award this year was Patricia O'Campo. There was some discussion about paying for travel of the award recipient. It was agreed that ATMCH could not pay for travel but would pay for the dinner of a guest of the recipient. There was also recognition that the Jan. 15 deadline for the award worked very well.

Elections: President-elect, Secretary-elect

We will have our vote for President-elect and Secretary in the next few months, so each nominee will be asked to submit their statement and their CV. The nominees for President-elect are Molly McNulty and Jose Gorrin. The nominee for Secretary-elect is Ellen Daley.

B. Membership

1. New membership Chair- Molly McNulty
2. ATMCH Membership Survey

Molly McNulty presented the results of the ATMCH Membership Survey (n=700). One hundred and forty-eight individuals responded; 41 were current ATMCH members, 107 were potential members. The group suggested that Molly send the results of the survey to the original recipients with another membership invitation. It was also suggested that the survey results be used as part of strategic planning.

C. Education

1. New Education Chair- Betty Gulitz

Betty Gulitz will be asked to call for members of a newly revitalized Education Committee.

2. Internal Education Sessions-

The AMCHP 2002 session will be presented by Donna Peterson on behalf of both Donna and Greg Alexander. The focus of the presentation will be the recruitment and mentoring of junior faculty in MCH.

3. Internal Education Sessions - APHA 2002, AMCHP 2003

We would like the Education Committee to prioritize a list of internal educational workshops. Ideas for internal sessions include: a) Increase of Spanish language content in our curricula, b) Teaching of Introduction to MCH courses, c) Issues for MCH programs not in School of Public Health, d) MCH and relationship to the community, e) Integrating Cultural Competency into the Curriculum, f) Teaching about Children as

Victims of War, and, g) Broader topics such as social issues and increasing the visibility of MCH within Schools of Public Health.

Our next internal workshop, “How to Teach Evidence-Based MCH,” was supposed to be in Fall 2002 at APHA. However, it was suggested that this workshop become part of the CE proposal being submitted by Molly McNulty and several others because we would like to do strategic planning at the Fall 2002 business meeting. It was suggested that Gigiola Baruffi and Michele Issel be asked to conduct this session as part of the CE workshop.

D. Research

1. New Research Chairs – Karen Peterson/Edith Kieffer
2. External session- AMCHP 2002 will be on Environmental Health.
3. Plan for AMCHP 2003- There were some concerns about how the planning with AMCHP went this year. Arden was asked to follow-up with the AMCHP President and Executive Director so we can improve our planning for next year. Also, it was agreed that the Research co-chair should make this her special project.
4. MCHB Research Program –ATMCH members have been engaged in dialogue with the MCHB Research program, offering suggestions on how to improve the program.

VII. Current and Future Activities (Handler)

A. APHA 2002 External Session (DeClercq) – This session will focus on Innovations in Teaching Global Health. Ideas are needed for APHA 2003.

B. Strategic Planning - Donna Peterson agreed to moderate a Fall Strategic Planning meeting at the APHA / ATMCH meeting. There will be a conference call planning the meeting in the spring. The results of the Membership Survey distributed by Molly will serve as the basis for some of the strategic planning discussion. This meeting can help us decide if we want to ask MCHB for additional funds beyond the \$20,000 in the future.

C. ATMCH CE Institute at APHA (McNulty) – A substantial amount of planning took place but we did not make the deadline for Fall 2002. We will try for Fall 2003.

D. Curriculum Posting Project (Handler/Ramiah) –This project will continue with a call for curricula in additional areas.

E. Mentoring Project (Handler)

Over the next few months, the Executive Committee will develop a program announcement and criteria for selecting MCH programs that are interested in receiving some mentoring and a list of individuals who are interested in becoming a mentor.

VIII. Issues for discussion

A. Update on National Action Alliance (Handler) – Arden is maintaining ATMCH’s connection with this group. It appears that the group may be revitalized.

B. Update on Friends of Title V (Handler) – Arden and Holly are maintaining our connection with this group. Chris Goldson prepares updates for the ATMCH newsletter

C. Oral Health Project – ATMCH wrote a letter of support for an ORAL Health Education project to be conducted via the Internet. The PI is Bert Edelstein from Columbia University. We do not know if the project has been funded.

D. Membership Discount - The Executive Committee supported a relationship with *The Journal of Obstetrics, Gynecologic and Neonatal Nursing (JOGNN)* such that *ATMCH* members can get a discount of 15% if they subscribe to the journal.

E. Other –Support for travel to the Executive Committee meeting. It was decided that ATMCH could not go down the slippery slope of paying for Exec. Committee members to attend the meeting. However, it was agreed that there should be a standing letter from the ATMCH chair to a "generic institution" that can be used by any member who is not receiving support from their institution to increase their chances of receiving such support. Arden Handler will write this letter. In addition, it was agreed that when we support special projects (e.g., membership survey) we should include travel support in the budget of the project.

IX. Presentation by Donna Peterson on Recruitment and Mentoring of MCH Faculty (prepared by Greg Alexander and Donna Peterson)

After Donna's presentation a general discussion ensued.

- What can we do to make ATMCH more attractive to junior faculty?
- Is there a way to have scientific presentations not only for doctoral students but also for junior faculty at ATMCH meetings?
- Is there a way to ensure better "mentoring" of assistant professors?
- Do we want to develop ATMCH principles for mentoring?
- How can we encourage more doctoral students to join ATMCH?
- Should we offer doctoral students the opportunity to post their vitae on the ATMCH website as part of joining ATMCH?

X. Adjourn